



Lou Ann Texeira  
 Executive Officer

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March 8, 2017 (Agenda)

March 8, 2017  
 Agenda Item 7

Contra Costa Local Agency Formation Commission (LAFCO)  
 651 Pine Street, Sixth Floor  
 Martinez, CA 94553

**Fire and Emergency Medical Services Update**

Dear Members of the Commission:

**BACKGROUND**

In August 2016, the Commission approved its 2<sup>nd</sup> round Fire & Emergency Services (EMS) Municipal Service Review (MSR) which covered three cities and eight special districts. In conjunction with the MSR, in October 2016, the Commission updated the spheres of influence (SOIs) for five of the districts, and deferred SOI updates for three of the fire districts pending updates from the local agencies. The Commission also deferred SOI updates for the three cities covered in the EMS/Fire MSR pending completion of the upcoming cities/community services districts MSR (see summary table below).

<b>Agency</b>	<b>Status of SOI Update</b>
City of El Cerrito	Pending City MSR (2017-18)
City of Pinole	Pending City MSR (2017-18)
City of Richmond	Pending City MSR (2017-18)
County Service Area (CSA) EM-1	Retained existing SOI
Contra Costa County Fire Protection District (CCCFPD)	SOI update pending
Crockett Carquinez Fire Protection District (CCFPD)	SOI update pending
East Contra Costa Fire Protection District (ECCFPD)	Adopted provisional SOI
Kensington Fire Protection District (KFPD)	SOI update pending
Moraga Orinda Fire District (MOFD)	Retained existing SOI
Rodeo Hercules Fire District (RHFD)	Adopted provisional SOI
San Ramon Valley Fire Protection District (SRVFPD)	Retained existing SOI

LAFCO adopted provisional SOIs for ECCFPD and RHFD pending various issues and concerns identified in the MSR, noting that both districts face ongoing fiscal and service challenges. LAFCO also deferred SOI updates for CCCFPD, CCFPD and KFPD pending an update from the West County fire service providers on collaborative fire/EMS efforts in West Contra Costa

County. The MSR noted that there were opportunities in West County to develop and implement a West County standards of cover study, apply for grants, refine operational practices, and develop cooperative agreements to improve services through collaborative efforts.

The Commission requested that these updates be provided within six months of completion of the MSR.

**DISCUSSION:** On February 7, 2017, LAFCO staff communicated with the fire/EMS providers regarding the requested updates; and invited the local agencies to provide updates (e.g., written, verbal) and attend the LAFCO meeting on March 8, 2017.

To date, LAFCO has received one written update from East Contra Costa Fire Protection District (attached). We anticipate the other agencies will provide verbal updates at the LAFCO meeting on March 8, 2017.

**RECOMMENDATIONS:** Receive updates and provide input and direction.

Sincerely,

LOU ANN TEXEIRA  
EXECUTIVE OFFICER

Attachment - Update from East Contra Costa Fire Protection District

c: Distribution

# MEMO

**TO:** Lou Ann Texeira, Executive Officer  
Contra Costa LAFCO

**FROM:** Hugh Henderson, Fire Chief

**DATE:** February 28, 2017

**SUBJECT:** Fire District Update

This memo is to meet the LAFCO Executive Director request for an update on the District.

## Elected Board

In November of 2016 the District placed Measure N on the ballot which passed by the voters to move the Board of Directors from appointed to elected. In February the Board of Directors adopted resolution 2017-03 calling for an election to be consolidated with the State wide General Election in each even year beginning on November 6, 2018. This move was to save the District approximately \$300,000.00 from being on an odd year election cycle. The Board of Directors will also be discussing in the future, reduction of the size of the board from 9 at large to 5 at large.

## Staffing

As the commission is aware the District is currently operating a 4<sup>th</sup> station on one time money contributed by the cities of Brentwood and Oakley as well as Contra Costa County. This temporary funding will run out June 30, 2017. The District's current projected revenues will not fund the continuance of a 4<sup>th</sup> station. Discussions between all parties are taking place to explore opportunities to continue funding a 4<sup>th</sup> station.

## Fire Chief

The Board of Directors has been actively conducting a search for an Interim Fire Chief to serve the District for the next 9 to 12 months during which time they will seek a permanent leadership solution for ECCFPD. The Interim Chief will begin duties on March 31, 2017.